



Vacancy for the position of Mothers' Union Secretary

A great opportunity has arisen to be at the heart of Mothers' Union in Gloucester Diocese
The Diocesan Presidents are seeking to appoint a Secretary to work in the Mothers' Union
Office, 7A Millers Green, Gloucester, GL1 2BN.

The post is vacant immediately.

The work is for ten hours per week divided into at least two sessions, ~ in term time.

The applicant should:-

- Be sympathetic to the aim and objectives of the Mothers' Union
 - Be competent in office work
 - Be computer literate - Microsoft office
 - Have good inter-personal skills

Further details and a job description are available from the

Diocesan Presidents:

Mrs Dorothy Marshall e-mail: dorothymarshall38@blueyonder.co.uk

Mrs Helen Barton e-mail: helen.barton22@yahoo.com

or

The Secretary, 7 Millers Green, Gloucester, GL1 2BN. Tel 01452 528621
e-mail: info@mugloucester.org.uk

To apply please send your CV with a covering letter outlining your reasons for applying by
email to the Diocesan Presidents
by noon on 27th February 2018.
Interviews to be held on 7th March 2018.

Registered Charity Number 249912

Diocesan Secretary: Mrs Jean Searle, Mothers' Union Office, 7A Millers Green, Gloucester, GL1 2BN
Tel: 01452 528621 email: info@mugloucester.org.uk web: www.mugloucester.org.uk
Office currently open Tuesday & Friday 10am-3pm (except main school holidays)